

**INTERNAL QUALITY ASSURANCE CELL (IQAC)
INSTITUTE OF MANAGEMENT STUDIES,
GHAZIABAD (UTTAR PRADESH-201009)**

Introduction: The Cell has been established in pursuance of the National Action Plan of the National Assessment and Accreditation Council (NAAC), Bangalore, for performance evaluation, assessment and accreditation and quality up gradation of institutions of higher education, the NAAC proposes that every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a post-accreditation quality sustenance measure. Since quality enhancement is a continuous process, the IQAC will become a part of an institution's system and work towards realizing the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the performance of institutions. The IQAC will make a significant and meaningful contribution in the post-accreditation phase of institutions. During the post-accreditation period, the IQAC will channelize the efforts and measures of an institution towards academic excellence.

Objective

The Primary aim of the IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.

Strategies

IQAC shall evolve mechanisms and procedures for:

- a) Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks
- b) The relevance and quality of academic and research programmes
- c) Equitable access to and affordability of academic programmes for various sections of society
- d) Optimization and integration of modern methods of teaching and learning
- e) The credibility of evaluation procedures
- f) Ensuring the adequacy, maintenance and functioning of the support structure and services
- g) Research sharing and networking with other institutions in India and abroad.



Functions

Some of the functions expected of the IQAC are:

- a) Development and application of quality benchmarks/parameters for the various academic and administrative activities of the institution
- b) Dissemination of information on the various quality parameters of higher education
- c) Organization of workshops, seminars on quality related themes and promotion of quality circles
- d) Documentation of the various programmes / activities leading to quality improvement
- e) Acting as a nodal agency of the institution for quality-related activities
- f) Preparation of the Annual Quality Assurance Report (AQAR) to be submitted to NAAC based on the quality parameters.

Composition:

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Name	Photo	Email	Phone No.
Dr. Urvashi Makkar DirectorChairman		director@imgzb.com	0120-4170600
Dr. Vidya Sekhri Controller of ExaminationMember		vidya.sekhri@imgzb.com	0120-4170600
Prof. Timira Shukla Faculty Marketing Member		Timira.shukla@imgzb.com	0120-4170600

Dr. Anita Singh Area Chairperson HRM Member		Anita.singh@imgzb.com	0120-4170600
Prof. Sachin Malhotra Area Chairperson IT Member		Sachin.malhotra@imgzb.com	0120-4170600
Mr. S.P. Singh Registrar Member		Sp.singh@imgzb.com	0120-4170600
Prof. J.L. Raina .. External Member			
Dr. Tapan K. Nayak Chairperson PGP Cell ...Member Secretary		tapankumar.nayak@imgzb.com	0120-4170600

Though NAAC suggests the composition, the institutions can customize it to suit their size and complexity. IQACs would facilitate better planning, coordinator and monitoring of various functions within an institution. It would also give the stakeholders an opportunity to participate in a cross-sectional functioning of the institution to promote quality enhancement initiatives and activities.

Actions Proposed by the IQAC: In the current academic session, IQAC proposed intensive efforts to ensure sustainable and qualitative improvement in the following areas:

1. Arrangement to discuss department level quality issues.
2. Complete arrangement of class for Faculty on leave.
3. Implementation of guidelines of communication system.
4. Initiatives for Academic and Administrative Audit of the University.
5. Initiatives taken for obtaining SAP status.
6. Measures taken for creating Guidance and Placement facilities.

7. Measures to promote quality enhancement among faculty and students.
- 8 Pedagogy Improvement initiatives by various departments.
- 9 Proper Arrangement of Tutorial classes.
- 10.Steps taken to encourage faculty to prepare research proposal to funding agencies.
- 11.Students' feedback report and action taken on feedback.
- 12.The SWOT analysis by the departments and teachers.