



**INSTITUTE OF MANAGEMENT STUDIES, GHAZIABAD
COPYRIGHT FORM**

The Agreement is made with IMS, Ghaziabad. The Agreement is for the Article submitted by you (“Author”) for publication, and is referred to in this agreement as “Article”, where Article is deemed to cover Original Articles, Case Studies, Editorials, Reviews, Book Reviews, Forum papers, Comments and Opinions. Please ensure that this document is completed as fully and accurately as possible and has been signed. IMS is unable to publish your work until a completed and signed agreement form has been received.

Please read and complete the form below and return one copy to the address given below:

Agreement Form

Journal title: _____

Article Title: _____

1. First-named author

Title (tick relevant box)	Professor <input type="checkbox"/>	Dr <input type="checkbox"/>	Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Ms <input type="checkbox"/>
Name (underline surname/family name)					
Job Title					
Organization					
Address					
Country/State					
Country				Post/Zip Code	
Telephone				Fax	
E-mail					

Where there is more than one author please complete the following as appropriate. Please note, if this section is not completed, co-authors will not receive their complimentary journal copy.

2. Second-named author

Title (tick relevant box)	Professor <input type="checkbox"/>	Dr <input type="checkbox"/>	Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Ms <input type="checkbox"/>
Name (underline surname/family name)					
Job Title					
Organization					
Address					
Country/State					
Country				Post/Zip Code	
Telephone				Fax	
E-mail					

3. Third-named author

Title (tick relevant box)	Professor <input type="checkbox"/>	Dr <input type="checkbox"/>	Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Ms <input type="checkbox"/>	
Name (underline surname/family name)						
Job Title						
Organization						
Address						
Country/State						
Country				Post/Zip Code		
Telephone				Fax		
E-mail						

4. Fourth-named author

Title (tick relevant box)	Professor <input type="checkbox"/>	Dr <input type="checkbox"/>	Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Ms <input type="checkbox"/>	
Name (underline surname/family name)						
Job Title						
Organization						
Address						
Country/State						
Country				Post/Zip Code		
Telephone				Fax		
E-mail						

Please confirm the name of the corresponding author and their e-mail address.

--

Copyright

- a. I/We hereby assign world-wide copyright of the article named above (the Work) in all forms of media, whether now known or hereafter developed, to the publisher, IMS. I/We understand that IMS will act on my/our behalf to publish, reproduce, distribute and transmit the Work and will authorise other reputable third parties (such as document delivery services) to do the same, ensuring maximum dissemination of the Work.
- b. This assignment of copyright to IMS is done so on the understanding that permission from IMS is not required for me/us to reproduce, republish or distribute copies of the Work in whole or in part. I/We will ensure that all such copies carry a notice of copyright ownership and reference to the original journal publication.
- c. I/We warrant that the Work has not been published before in its current or a substantially similar form and is not under consideration for another publication, does not contain any unlawful statements and does not infringe any existing copyright. I/We warrant that "proof of consent" has been obtained for studies of named organisations and people. All authors have received a final version of the Work, take responsibility for the content and agree to its submission.
- d. I/We also warrant that I/We have obtained the necessary permission from the copyright holder/s to reproduce in the article, in all media in all countries, and transmit via all reputable third parties, any materials including tables, diagrams or photographs not owned by me/us. (Please attach any permission documents.)
- e. I have obtained authorization to enter into this Agreement on behalf of all co-authors and that all co-authors have read and agreed the above warranties.

Signed (either handwritten or scanned) by the author:
Date

Each author will receive 1 complimentary copy of 'Journal of IMS Group' issue upon publication.

Full and legible authors' names and addresses are essential to ensure safe delivery of complimentary copies of 'Journal of IMS Group' issue upon publication. Enquiries regarding the completion of this form should be directed to: The Chief Editor, Journal of IMS Group, C-238, Bulandshahar Road Indl. Area Lal Qan, G.T. Road, Ghaziabad – 201009 Ph. No. 95120-2866035, 2866038, 2866039, Fax No. : 95120-2866034, Website : www.ims-ghaziabad.ac.in, email : journal_ims@rediffmail.com